

**CONFIDENTIAL**

Dear [REDACTED]

From time to time we have received Government Furnished Equipment from your organization. In the past this equipment has been assigned to the individual Task on which it is being used. Much of this equipment was transferred from Task to Task while some of it has been transferred to Contract (RD) IG-558. In order to reduce record keeping we believe that all Government Furnished Equipment should either be assigned to Contract (RD) IG-558 or a separate bailment type contract should be entered into and all GFE transferred to that contract.

We will be glad to discuss this matter with you further if you so desire. The present method of having it scattered among the various Tasks requires a lot of clerical work both on our part and your part and we find it difficult to keep records up to date on this basis.

Very truly yours,  
[REDACTED]

HDK:tt

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